

2015 Chicago Yacht Club Race Committee Policy

Approved by RC Steering Committee 3/3/2015

I. Overview

- A. The following policies and operating procedures will set the standard for the race committee unless amended by the RC steering committee. A committee or task team may be assembled specifically to revise these policies and advise the Steering Committee.
- B. Race Committee participation is available to all members of the Chicago Yacht Club, including their spouses and families, and to non-member volunteers that have received race committee training.
- C. Members of the RC Steering Committee and the RC Policy Sub Committee shall be a Race Committee member as defined in paragraph II 2 below.

II. Definitions

- A. A Race Committee Participant is trained, interested in ongoing skill development and recognizes and supports the Chicago Yacht Club and the fleets in providing good racing. All Race Committee Participants are encouraged to become members of US Sailing.
 1. A Race Committee Participant may be trained and experienced in various race committee assignments including, but not limited to, scoring, beer can, frostbiting, predicted log, offshore, racing yacht fleet and on the water crew activity during the year.
 2. Race Committee Participants fall under three categories with various achievements recognized, based on participation:
 - Race Committee Volunteer: accumulating up to 139 points of credit
 - Race Committee Member: After accumulating 140 points of credit
 - Race Committee Member with Charge Privileges: When non-CYC members meet the criteria approved by the Board (Chicago Yacht Club's website- Passion// RC Resources/ RC Governance) the race committee chair will recommend to the CYC membership committee that charging privileges be granted for the following season. The privileges are for a limited time and subject to various restrictions, as established from time-to-time by the Commodore and the Club's Board of Directors.
- B. The Racing Season begins January 1st and ends December 31st
- C. Race Committee Points can be earned by volunteering service in the following categories:
 - Frostbiting : am or pm = 7 points both am/pm = 10 points
 - Racing Yacht Fleet day: 10 points
 - Offshore day: 10 points
 - Special regatta day: 10 points

- Beer Can event: 7 points
- Meetings/Educational seminars: 5 points
- Land assignments (e.g., regatta registration): 5 - 10 points
- Scoring – 5 points
- Scoring for special regattas (NOOD, Verve, NAC, etc.) 10 points

III. Assignments

- A. The Race Committee will produce daily assignments for all events other than the Race to Mackinac duties on the island, according to the following criteria:
 1. Availability
 2. Skill-set
 3. Need to meet certification requirement
 4. Chicago YC membership
 5. Club Exchange
- B. Assignments for duties on Mackinac Island will be made according to the following criteria:
 1. Availability
 2. Skill-Set
 3. Previous performance (not late to shifts, etc.)
 4. Previous commitment to Race Committee, evidenced by days served in current and previous years
 5. Chicago Yacht Club membership
 6. Club Exchange
- C. In order to broaden the experience and foster cooperation in our race committee, an underlying assignment principle is to promote rotation of appointments among race officers and race committee participants.
- D. Race Committee Participants may volunteer for events by completing the online sign-up form that will be publicly posted on the Chicago Yacht Club website.
- E. As soon as the committee is able, the tentative daily position assignments will be posted.
- F. Race Officers, Deputy Race Officers and Mark boat personnel will be designated by a subgroup of the Steering Committee when the day's assignments are made. Other Race Committee Participants who been assigned for that day will be given specific duties by the Race Officer at the team meeting that morning before leaving the dock. The assignments may be changed as needed.

IV. Conduct

- A. Race Committee Participants are expected to be considerate when using cell phones on the water. Cell phone use and extraneous conversation should not occur during the starting or finishing sequence of a race.

- B. Race Committee Participants should be aware of the racing rules of sailing, which encourage sportsmanship and prohibit outside assistance.
- C. No trash will be thrown in the water. Race Committee boats may accept trash from competitors or pull the trash from the water for disposal onshore.
- D. Smoking is prohibited on any boat owned by CYC or operated for a CYC event.
- E. Alcohol is not permitted on any Race Committee boat.
- F. Guests, including photographers, are not permitted on the RC boats. In the rare event that this occurs, permission from the PRO, PRCC or race committee chair must be obtained in advance.

V. Dress

- A. The routine uniform will be white, khaki or dark bottoms (no jeans) and collared white shirts. Mark Set participants may wear navy tops or white.
- B. The dress uniform for special events will be white bottoms and white collared shirts for all race committee participants including mark set boats.
- C. Exception to above: inclement weather
- D. Navy Blazers will be worn upon request for special regattas, ceremonies, Mac, etc.
- E. Any additional outwear in Navy is encouraged.
- F. The CYC burgee and the CYC RC logo may only be used on official RC apparel.
- G. Additional clothing options may become available during the sailing season. Purchasing notification will be via email and discussed throughout sailing season

VI. RC Roster

- A. Race Committee Participants are expected to go online to keep current contact information updated on the CYC website.
- B. Participants should not share the list outside of committee and shall not use it for solicitation or other purposes unrelated to CYC race committee work.

VII. Rewards and Recognition for Race Committee Participants

- A. All Race Committee Members will be invited to the recognition dinner as guests of the Chicago Yacht Club. (Accumulating Minimum of 140 points that season)
- B. All Race Committee Volunteers will be invited to attend the recognition dinner at a nominal cost.
- C. A Race Committee shirt will be given to a first year Race Committee Participant that completes a minimum of 140 points of volunteer service. (at recognition dinner)
- D. A Race Committee Patch will be awarded at the end of a Race Committee Members' second qualifying season. (at recognition dinner)
- E. A participant that has been a Race Committee Member for 25 years will have the honor of their name being inscribed on the Baxter Race Committee Trophy.

- F. Race Committee commitment, service and experience is valued and will be recognized at 5, 10, 15, 20 and 25 years of service.
- G. Increasing levels of skills as certified by US Sailing or other programs is encouraged and will be recognized.

Revised xxx